

Snainton CofE Primary School

A Full Governing Body Meeting was held on

25 January 2021 – VIRTUAL meeting

Minutes

Present	Carol Olivier (CO) Matt Davies (MD) Denise Crosier (DC) Mark Ballam (MB) Karen Nicholson (KN) Louise Jones (LJ) Richard Bond (RB)	Chair – LA Governor Head Foundation Governor Co-opted Governor Staff Governor Parent Governor Parent Governor
In attendance	Laura Waites (LW)	NYCC Clerk
Apologies		
Vacancies	2	Foundation; Co-opted Governor

No	Item/Details	Action
1.0121	Welcome CO opened the meeting and welcomed all governors.	
2.0121	Apologies None.	
3.0121	Declaration of interests None.	
4.0121	Confidentiality None.	
5.0121	Urgent Other Business None,	
6.0121	Minutes The minutes of the FGB meeting held 16 November 2020 were agreed, with the following amendments: minute 12.1120 to read 'DC and CO have held a couple of meetings to discuss sustainability - referred to the information received from MG from the last meeting.' The confidential minutes of the ex-ord meeting held December 2020 were agreed. CO noted that the recommendation from the HT appraisal was approved. CO to sign for the file.	CO
7.0121	Matters arising None	
8.0121	GB Constitution MD has been in touch with Rev Joe Kinsella regarding the Foundation governor vacancy which he is happy to fill. LW to confirm arrangements with the Diocese. The GB continues to seek potential candidates to fill the Co-opted governor vacancy. MB's term of office as Co-opted governor ends this month and he is happy to remain on the GB for as long as possible, although this may not be for a complete term. The GB approved MB's co-option for a new term of office and note their appreciation.	
9.0121	Report from the Headteacher MD referred to the pre circulated report.	

No	Item/Details	Action
	<p>There has been a 25% increase in pupil numbers since September 2020 which is very positive. All 3 classes have seen an increase so numbers are spread throughout the school.</p> <p>Another nursery place enquiry has been received as well – a younger child plus potential 2 older siblings may join the school.</p> <p>This positive picture has been achieved as a result of the promotional work by the school.</p> <p>Since the last meeting the school has been closed to the majority of children following lockdown. The impact of the government announcement was that the first day of term was spent planning for opening and then the school had to plan for closure instead.</p> <p>There have been 2 children in nursery and 8 families in school altogether that need provision; not all full time so the school is managing part time provision. The busiest period saw 11 children in at one time. The school is using more than 1 classroom to be safe and any staff who can are working remotely. There has been an increase this week due to shift patterns and the school is working with parents and carers to reflect needs.</p> <p>The school has been doing a remote celebration assembly on Friday for the children to share news and keep connected. CO has joined all sessions.</p> <p>The school is running some remote non curriculum project based days to support wellbeing and promote time away from the screen doing a range things e.g. recycling, models e.g. this week the theme is bake off and the assembly later will showcase the baking.</p> <p>MD covered staff and pupil COVID guidance and testing.</p> <p>MD is arranging thank you letters following the laptop donations; there are 18 new laptops in school including what the school bought and from DfE and 1 more to come from the DfE. The school is purchasing laptops instead of iPads.</p> <p>MD reported that the school had been awarded £300 of funding for national science week in March. Any governors who want to suggest topics or be involved in the week are to contact MD.</p> <p>During the current lockdown the school has been using social media to promote the school with a focus on news of the wider life of school; the promotion is achieving a good reach.</p> <p>MD has met with Michael Reeves, the new school improvement advisor, and has given feedback that the LA has been slow to support the school and could have done more e.g. the free school meals issue.</p> <p>Chelo Brooks is doing regular telephone check-ins and providing remote support.</p> <p>Safeguarding – all staff are aware of the latest version of the KCSIE guidance; progress with an EHCP for one pupil is still o/s.</p> <p>Exclusions – there has been one F-T exclusion and the school is involving the parents in arrangements for re-integration. MD covered details of an LA pilot project on exclusions which provides a mentor.</p>	All

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	<p>Governors has the following questions on the report:</p> <p>Q Is there an extra pupil in Year 2? A Yes joined in the second week of term.</p> <p>Q Is there anything we need to use the new LA advisor for given his Ofsted experience? A The Gb discussed asking him if he could do some training (at little/no cost)</p> <p>Q What does STEM stand for? A Science, technology engineering and maths</p> <p>Q Are we due an Ofsted? A Yes, it is due this year but there will be a backlog, so it may now be next year. Ofsted are currently doing remote inspections and are only in school if there are serious concerns.</p> <p>Q When will the Siams review be? A It is more likely to be from September onwards</p> <p>Governors commented that it was a positive report and good news about the school numbers. CO noted the assemblies are a joy to see.</p>	
10.0121	<p>Budget The budget report was covered at the last meeting. The online banking service has changed and the corporate account needed to be updated. The bursar can be asked to attend the next meeting for the budget report.</p>	MD/LW
11.0121	<p>Governor Training CO attended a Zoom training session for all NYCC schools/governors and slides were shared after the event. LW to send the link to mandatory training and advise if there any other courses for governors to do.</p>	LW
12.0121	<p>Governor Monitoring Visits CO has attended some assemblies. The HT appraisal committee met (involving CO, DC and CB) and the pay recommendation went through. It was a very successful meeting and all targets were met. CO reminded governors to provide an update on any visits they do, online included.</p>	
13.0121	<p>Premises, Health & Safety MD gave an update on premises matters.</p> <p>New gates have been made and installed free of charge by a local supplier on the condition that the school promoted their contribution on social media.</p> <p>New signage has been done for the front of the school using the new school logo and it can be angled to be more visible to drivers and pedestrians.</p> <p>The drains and gutters have needed clearing which MD has done. There is an issue where they were blocked and the fascia needs replaced. MD will contact NYCC to see if this can be done under the MASS.</p>	
14.0121	<p>Policies to consider/agree The four policies that were circulated for comments were discussed. All are based on NYCC templates:</p> <ul style="list-style-type: none"> • Complaints Policy – no comments • Managing Serial and Unreasonable complaints – no comments • Charging and Remissions Policy – no comments <p>All are legally required to be published on the website</p> <ul style="list-style-type: none"> • Relationships, Sex and Health Education Policy – MD gave an overview of the reason for the policy and the consultation to be done. It is a 	

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	<p>statutory policy to be in place by September following approval by governors and will need to go to parents and carers for consultation. The following comments were noted: typo 'pupil involvement' in the inclusion section, also a full stop; CO to provide some phrasing for reference to 'families' which should come earlier in the policy; all agreed this was important as will set the tone of the policy.</p> <p>The GB approved all of the above policies with the changes discussed.</p> <p>Q Is the school keeping up to date with the policies that need to be on the website? A Some policies have been brought forward on the schedule due to the need for them to be publicised.</p>	
15.0121	<p>Urgent Other Business None.</p>	
16.0121	<p>How GB decisions have impacted on pupil progress</p> <ul style="list-style-type: none"> • IT resources • Addition of JK as a foundation governor • Greater opportunities across school for children to link and the funding from new children • Positive engagement with wider community • Funding secured for science week • Testing and staff take up and hopefully will reassure the community about children being in school 	
17.0121	<p>Date of next meeting 8th March 2021 – Likely to be held virtually 17 May 2021 12 July 2021</p>	

Signed

Dated